

#### Dear Parents:

Our licensing agency, the State Department of Social Services, requires the medical forms which you and your physician fill out for your child.

Your physician must let us know of any special circumstance regarding the health of your child. Special needs must be in full detail listing each and every requirement, so we are able to know if we can fulfill these needs. We do not have medical people on our staff and are limited in our ability to supply every need. If we feel we cannot supply adequate health care in order to keep your child safe, or physician or physicians fail to completely give all the information required, we will be unable to enroll your child.

Please return the enclosed forms properly completed before your child starts school. No child can be allowed to attend school without all medical forms, including physicians report, completed and signed, so please make your appointment with the doctor early.

The State requires the following for Preschool entrance: (dates of immunization must be indicated).

- Three doses of Polio Vaccine
- Four doses of DTP/Td Vaccine
- One dose of Measles/Rubella/Mumps Vaccine (on or after 1<sup>st</sup> birthday)
- Three doses of Hepatitis B Vaccine
- One dose Hib Meningitis Vaccine (on or after 1<sup>st</sup> birthday)
- One dose Varicella Vaccine (chickenpox)
- One TB skin test (as required by physician)

The La Primera **Personal Information Sheet** helps us to accomplish our goal of giving individual attention to your child. The more the teacher knows about your child, the more the teacher is able to tune in to your child's unique "style of learning." Please take the time to fill out the form in detail. This information will assist us in getting to know each child as well as help us to best educate each student.

Thank you for your help.

Warmly,

Robert and Carla Pelletier,

**Executive Directors** 

## IDENTIFICATION AND EMERGENCY INFORMATION CHILD CARE CENTERS/FAMILY CHILD CARE HOMES

To Be Completed by Parent or Authorized Representative

CHILD'S NAME		it of Authorized Hepri						
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HOME ADDRESS	NUMBER	STREET		CITY	STATE	ZIP	(	) TELEPHONE
							(	)
PERSON RESPONSIB	LE FOR CHILD	LAST NAME	MIDDLE	FIRST	HOME TELE	PHONE	BUSINI	ESS TELEPHONE
					( )		(	)
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	NAME			ADDRESS		TELEPHO	ONE	RELATIONSHIP
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SIGNATURE OF PAREN	T/GUARDIAN OR AUT	HORIZED REPRESENTATIVE		·			DATE	
			20					
	TO BE COM	PLETED BY FACILITY	DIRECTOR/AD		AMILY CHILD CA	ARE HOME	S LICEN	SEE
DATE OF ADMISSION				DATE LEFT				
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#### PHYSICIAN'S REPORT—CHILD CARE CENTERS

(CHILD'S PRE-ADMISSION HEALTH EVALUATION)

		CONSENT (IC	BE COMPLETED	BY PARENT)			
(NAME OF CHILD)	, bori	n(BIR	TH DATE)	is being studied for readiness to ente			
LA PRIMERA PRESCHOOL	Th		38%	a program which exten	da fuam		
(NAME OF CHILD CARE CENTER/SCHOOL		is Child Care Certit	en action provides	a program which exten	ias from:	_	
a.m./p.m. to a.m./p.m. ,	days a week.						
Please provide a report on above-name report to the above-named Child Care C	d child using the Center.	form below. I hereb	oy authorize releas	se of medical informati	on contained in	this	
	(SIGNATURE OF	F PARENT, GUARDIAN, OR	CHILD'S AUTHORIZED RE	PRESENTATIVE)	(TODAY'S DAT	ITE)	
PART B -	- PHYSICIAN'	S REPORT (TO	BE COMPLETED	BY PHYSICIAN)			
Problems of which you should be aware:			W 3399 1000				
Hearing:		A	llergies: medicine:				
Vision:		In	sect stings:	The state of the s			
Developmental:		Fe	ood:	200 Hills (2) - RAMP HAVE A			
Language/Speech:		A	sthma:				
Dental:							
Other (Include behavioral concerns):							
Comments/Explanations:							
		OR THIS CHILD:	munization Ro	cord PM 200)			
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LIC 702 (8/08) (CONFIDENTIAL)

#### CHILD'S PREADMISSION HEALTH HISTORY—PARENT'S REPORT BIRTH DATE FATHER'S/FATHER'S DOMESTIC PARTNER'S NAME DOES FATHER/FATHER'S DOMESTIC PARTNER LIVE IN HOME WITH CHILD? MOTHER'S/MOTHER'S DOMESTIC PARTNER'S NAME DOES MOTHER/MOTHER'S DOMESTIC PARTNER LIVE IN HOME WITH CHILD? IS /HAS CHILD BEEN UNDER REGULAR SUPERVISION OF PHYSICIAN? DATE OF LAST PHYSICAL/MEDICAL EXAMINATION DEVELOPMENTAL HISTORY (\*For infants and preschool-age children only) BEGAN TALKING AT\* WALKED AT\* TOILET TRAINING STARTED AT\* MONTHS MONTHS MONTHS PAST ILLNESSES — Check illnesses that child has had and specify approximate dates of illnesses: DATES DATES DATES Chicken Pox □ Diabetes □ Poliomyelitis Ten-Day Measles Asthma Epilepsy (Rubeola) Rheumatic Fever Whooping cough Three-Day Measles (Rubella) ☐ Hay Fever Mumps SPECIFY ANY OTHER SERIOUS OR SEVERE ILLNESSES OR ACCIDENTS HOW MANY IN LAST YEAR? LIST ANY ALLERGIES STAFF SHOULD BE AWARE OF DOES CHILD HAVE FREQUENT COLDS? YES ☐ NO DAILY ROUTINES (\*For infants and preschool-age children only) WHAT TIME DOES CHILD GET UP?\* WHAT TIME DOES CHILD GO TO BED?\* DOES CHILD SLEEP WELL?\* DOES CHILD SLEEP DURING THE DAY?\* WHEN?\* HOW LONG?\* DIET PATTERN: BREAKFAST WHAT ARE USUAL EATING HOURS? (What does child usually BREAKFAST eat for these meals?) LUNCH LUNCH DINNER DINNER ANY FOOD DISLIKES? ANY EATING PROBLEMS? IS CHILD TOILET TRAINED?\* IF YES, AT WHAT STAGE:\* ARE BOWEL MOVEMENTS REGULAR?\* WHAT IS USUAL TIME? YES WORD USED FOR URINATION\* WORD USED FOR "BOWEL MOVEMENT"\* PARENT'S EVALUATION OF CHILD'S HEALTH IS CHILD PRESENTLY UNDER A DOCTOR'S CARE? IF YES, NAME OF DOCTOR: DOES CHILD TAKE PRESCRIBED MEDICATION(S)? IF YES, WHAT KIND AND ANY SIDE EFFECTS: YES YES NO DOES CHILD USE ANY SPECIAL DEVICE(S): F YES, WHAT KIND: DOES CHILD USE ANY SPECIAL DEVICE(S) AT HOME? IF YES, WHAT KIND: YES YES PARENT'S EVALUATION OF CHILD'S PERSONALITY HOW DOES CHILD GET ALONG WITH PARENTS, BROTHERS, SISTERS AND OTHER CHILDREN? HAS THE CHILD HAD GROUP PLAY EXPERIENCES? DOES THE CHILD HAVE ANY SPECIAL PROBLEMS/FEARS/NEEDS? (EXPLAIN.) WHAT IS THE PLAN FOR CARE WHEN THE CHILD IS ILL? REASON FOR REQUESTING DAY CARE PLACEMENT PARENT'S SIGNATURE DATE



Dear Parents,

We would like to take this opportunity to fully explain our tuition policy and our services to you.

**Basic service** includes preschool classes from 9:00 am to 12:00 pm, with your choice of 2, 3, or 5 mornings. **Optional service** is from 7:45 am to 9:00 am and from 12:00 pm to 4:30 pm. Before and after school care is charged by the hour and is separate from the tuition. You will be billed individually for these charges and you will receive a statement monthly. We also have a wonderful pre-reading class available which requires a special agreement.

Enrollment at La Primera is September-June. A separate enrollment is required for the July and August summer program. If you find that you must leave the school early, we require a one month's notice, in writing, by the first of the month in order to avoid the next month's charges. We do not offer monthly enrollment.

Tuition is divided into 10 equal payments for the school year. There will be no rate changes during the school year. No reduction in tuition is given for illness, holidays or vacations. A school calendar and tuition schedules are available at the office. A \$25.00 late fee will be charged if the payment is received after the 15<sup>th</sup> of each month. No other modifications or refunds will be made.

The State of California licensing agency has authority to inspect our school without any advance notice.

Sincerely,

Robert and Carla Pelletier, Executive Directors

Parent Signature

Child's Name



# La Primera Preschool Personal Information Sheet

CHILD'S NAME:	BIRTHDATE:					
BROTHERS & SISTERS (NAMES & AGES)						
OCCUPATION & NAME OF FIRM:	FATHER:					
	MOTHER:					
EMAIL ADDRESS:						
HOW LONG HAVE YOU LIVED IN THIS A	AREA? DO YOU PLAN TO STAY IN THIS AREA?					
NEIGHBORHOOD PLAYMATES & TYPE	OF PLAY ENJOYED:					
AREAS OF SPECIAL INTEREST OR TAL	ENT FOR YOUR CHILD:					
TELEVISION VIEWING ALLOWED, HOUR	RS, TYPE OF PROGRAMS:					
IS YOUR CHILD COMPLETELY TOILET T	FRAINED?					
ANY MEDICAL PROBLEMS INVOLVED IT	N THE TOILET TRAINING?					
IS YOUR CHILD ON ANY KIND OF MEDIC	CATION AT THIS TIME? IF SO, WHAT?					
	A PHYSICIAN FOR ANY REASON AT THIS TIME, OTHER THAN					
	R CHILD IN PRESCHOOL?					
ANY SPECIAL CIRCUMSTANCES WHICH	H WOULD BE HELPFUL FOR US TO KNOW ABOUT YOUR CHILD?					
HAS YOUR CHILD BEEN IN PRESCHOOL	L BEFORE? IF SO, WHERE?					
HOW DID YOU HEAR ABOUT LA PRIMER	RA? WHY DID YOU CHOOSE US? (Thank you for doing so!)					
WHAT LANGUAGE DO YOU SPEAK AT H	IOME?					

# **CONSENT FOR EMERGENCY MEDICAL TREATMENT- Child Care Centers Or Family Child Care Homes**

AS THE PARENT OR AUTHORIZED REPRESENTATIVE, I HEREBY GIVE CONSENT TO
LA PRIMERA PRESCHOOL TO OBTAIN ALL EMERGENCY MEDICAL OR DENTAL CARE
PRESCRIBED BY A DULY LICENSED PHYSICIAN (M.D.) OSTEOPATH (D.O.) OR DENTIST (D.D.S.) FOR
THIS CARE MAY BE GIVEN UNDER
NAME NAME
WHATEVER CONDITIONS ARE NECESSARY TO PRESERVE THE LIFE, LIMB OR WELL BEING OF THE CHILD
NAMED ABOVE.
CHILD HAS THE FOLLOWING MEDICATION ALLERGIES:
DATE PARENT OR AUTHORIZED REPRESENTATIVE SIGNATURE
HOME ADDRESS
HOME PHONE  ( )  ( )

LIC 627 (9/08) (CONFIDENTIAL)

### FAMILY CHILD CARE HOME NOTIFICATION OF PARENTS' RIGHTS

#### **PARENTS' RIGHTS**

As a Parent/Authorized Representative, you have the right to:

- Enter and inspect the family child care home without advance notice whenever children are in care.
- File a complaint against the licensee with the licensing office and review the licensee's public file kept by the licensing office.
- Review, at the family child care home, reports of licensing visits and substantiated complaints against the licensee made during the last three years.
- Complain to the licensing office and inspect the family child care home without discrimination or retaliation against you or your child.
- 5. Be notified and receive, from the licensee, a written notice that lists the name of any person not allowed in the family child care home while children are present. (NOTE: This notice is only required when the Department has, in writing, excluded someone from the family child care home on or after January 1, 2001).
- 6. Request in writing that a parent not be allowed to visit your child or take your child from the family child care home, provided you have shown a certified copy of a court order.
- 7. Receive from the licensee the name, address and telephone number of the local licensing office.

Licensing Office Name:

DEPTARTMENT OF SOCIAL SERVICES

Licensing Office Address:

6167 BRISTOL PARKWAY, #400, CULVER CITY, CA 90230

Licensing Office Telephone #:

310-337-4353

- 8. Be informed by the licensee, upon request, of the name and type of association to the family child care home for any adult who has been granted a criminal record exemption, and that the name of the person may also be obtained by contacting the local licensing office.
- Receive, from the licensee, the Caregiver Background Check Process form.
- 10. Be informed, by the licensee, that the facility has or does not have liability insurance (or a bond) that covers injury to clients due to the negligence of the licensee or employees of the facility.

NOTE: CALIFORNIA STATE LAW PROVIDES THAT THE LICENSEE MAY DENY ACCESS TO THE FAMILY CHILD CARE HOME TO A PARENT/AUTHORIZED REPRESENTATIVE IF THE BEHAVIOR OF THE PARENT/AUTHORIZED REPRESENTATIVE POSES A RISK TO CHILDREN IN CARE.

For the Department of Justice "Registered Sex Offender" database, go to www.meganslaw.ca.gov

LIC 995A (8/08) (Detach Here - Give Upper Portion to Parents))

### ACKNOWLEDGEMENT OF NOTIFICATION OF PARENTS' RIGHTS (Parent/Authorized Representative Signature Required)

I, the	paren	t/authorized	represent	tative of_			_, have received a	copy of	the "FA	MILY
CHILE	CAF	RE HOME I	NOTIFICAT	TION OF	PARENTS' RIGHT	TS", the CAREGIV	ER BACKGROUND	CHECH	( PROC	ESS
and	the	<b>FAMILY</b>	CHILD	CARE	CONSUMER	<b>AWARENESS</b>	INFORMATION	form	from	the
license	эе. <u></u>		LA PRIM Name of	IERA PRE Family Child	ESCHOOL Care Home					
Signature (Parent/Authorized Representative)										

NOTE: This Acknowledgement must be kept in child's file and a copy of the Notification given to the parent/authorized representative.

For the Department of Justice "Registered Sex Offender" database, go to www.meganslaw.ca.gov

DEPARTMENT OF SOCIAL SERVICES

#### **PERSONAL RIGHTS**

#### **Child Care Centers**

NAME

Personal Rights, See Section 101223 for waiver conditions applicable to Child Care Centers.

- (a) Child Care Centers. Each child receiving services from a Child Care Center shall have rights which include, but are not limited to, the following:
  - (1) To be accorded dignity in his/her personal relationships with staff and other persons.
  - (2) To be accorded safe, healthful and comfortable accommodations, furnishings and equipment to meet his/her needs.
  - (3) To be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature, including but not limited to: interference with daily living functions, including eating, sleeping, or toileting; or withholding of shelter, clothing, medication or aids to physical functioning.
  - (4) To be informed, and to have his/her authorized representative, if any, informed by the licensee of the provisions of law regarding complaints including, but not limited to, the address and telephone number of the complaint receiving unit of the licensing agency and of information regarding confidentiality.
  - (5) To be free to attend religious services or activities of his/her choice and to have visits from the spiritual advisor of his/her choice. Attendance at religious services, either in or outside the facility, shall be on a completely voluntary basis. In Child Care Centers, decisions concerning attendance at religious services or visits from spiritual advisors shall be made by the parent(s), or quardian(s) of the child.
  - (6) Not to be locked in any room, building, or facility premises by day or night.
  - (7) Not to be placed in any restraining device, except a supportive restraint approved in advance by the licensing agency.

THE REPRESENTATIVE/PARENT/GUARDIAN HAS THE RIGHT TO BE INFORMED OF THE APPROPRIATE LICENSING AGENCY TO CONTACT REGARDING COMPLAINTS, WHICH IS:

ADDRESS					
6167 BRISTOL PARKWAY, #400					
CITY	ZIP CODE	AREA CODE/TELEPHONE NUMBER			
CULVER CITY, CA	90230	310-337-4353			
DETACH	HERE				
TO: PARENT/GUARDIAN/CHILD OR AUTHORIZED REPRESENT	ATIVE:	PLACE IN CHILD'S FILE			
Upon satisfactory and full disclosure of the personal rights as explair	ned, complete the following ac	knowledgment:			
ACKNOWLEDGMENT: I/We have been personally advised of, a California Code of Regulations, Title 22, at the time of admission to:	nd have received a copy of	the personal rights contained in the			
(PRINT THE NAME OF THE FACILITY)	(PRINT THE ADDRESS OF THE FACILIT	Υ)			
LA PRIMERA PRESCHOOL	22902 OCEAN AVENUE, TORRANCE, CA 90505				
(PRINT THE NAME OF THE CHILD)					
(SIGNATURE OF THE REPRESENTATIVE/PARENT/GUARDIAN)					
(TITLE OF THE REPRESENTATIVE/PARENT/GUARDIAN)		(DATE)			
LIC 613A (8/08)					



#### PHOTOGRAPH WAIVER

We are requesting permission to use photos of your child. With your permission, pictures may appear on our website, as well as classroom bulletin boards and/or special projects. We will withhold the names of the children from our website.

Please mark the appropriate box and fill in the spaces provided. We will **not** use pictures of your child without your permission.

WEBSITE	<u>:</u>						
YES	I <u>give</u> La Primera Preschool permission to use photo my child on the La Primera website.	s of					
NO I	do not give La Primera Preschool permission to use of my child on the La Primera website.	photos					
BULLETIN BOARDS & CLASS PROJECTS:  YES I give La Primera Preschool permission to use photos of my child for bulletin boards and/or class projects.  NO I do not give La Primera Preschool permission to use photos							
Child's Nam	of my child for bulletin boards and/or class projects.  e Parent's Signature	Date					

#### POTENTIAL SOURCES OF LEAD

- Old paint, especially if it is chipped or peeling or if the home has been recently repaired or remodeled
- House dust
- Soil
- Some imported dishes, pots and water crocks. Some older dishware, especially if it is cracked, chipped, or worn
- Work clothes and shoes worn if working with lead
- Some food, candies and spices from other countries
- Some jewelry, toys, and other consumer products
- Some traditional home remedies and traditional make-up
- Lead fishing weights and lead bullets
- Water, especially if plumbing materials contain lead

#### SYMPTOMS OF LEAD EXPOSURE

Most children who have lead poisoning do not look or act sick.
Symptoms, if any, may be confused with common childhood complaints, such as stomachache, crankiness, headaches, or loss of appetite.



#### **OPTIONS FOR LEAD TESTING**



A blood lead test is free if you have Medi-Cal or if you are in the Child Health and Disability Prevention Program (CHDP). Children on Medi-Cal, CHDP, Head Start, WIC, or at risk for lead poisoning, should be tested at age 1 and 2. Health insurance plans will also pay for this test. Ask your child's doctor about blood lead testing.

For more information, go to the California Childhood Lead Poisoning Prevention Branch's website at <a href="https://www.cdph.ca.gov/programs/clppb">www.cdph.ca.gov/programs/clppb</a>, or call them at (510) 620-5600.

(The information and images found on this publication are adapted from the California Department of Public Health Childhood Lead Poisoning Prevention Program.)

1/2019



## EFFECTS OF LEAD EXPOSURE

Children 1-6 years old are the most at risk for lead poisoning.

- Lead poisoning can harm a child's nervous system and brain when they are still forming, causing learning and behavior problems that may last a lifetime.
- Lead can lead to a low blood count (anemia).
- Even small amounts of lead in the body can make it hard for children to learn, pay attention, and succeed in school.
- Higher amounts of lead exposure can damage the nervous system, kidneys, and other major organs.
   Very high exposure can lead to seizures or death.

#### **LEAD POISONING FACTS**

- Buildup of lead in the body is referred to as lead poisoning.
- Lead is a naturally occurring metal that has been used in many products and is harmful to the human body.
- There is no known safe level of lead in the body.
- Small amounts of lead in the body can cause lifelong learning and behavior problems.
- Lead poisoning is one of the most common environmental illnesses in California children.
- The United States has taken many steps to remove sources of lead, but lead is still around us.

#### IN THE US:

- Lead in house paint was severely reduced in 1978.
- Lead solder in food cans was banned in the 1980s.
- Lead in gasoline was removed in the early 1990s.



LEAD IN TAP WATER

The only way to know if tap water has lead is to have it tested.



Tap water is more likely to have lead if:

- Plumbing materials, including fixtures, solder (used for joining metals), or service lines have lead in them;
- Water does not come from a public water system (e.g., a private well).

To reduce any potential exposure to lead in tap water:

- Flush the pipes in your home
   Let water run at least 30 seconds
   before using it for cooking, drinking,
   or baby formula (if used). If water
   has not been used for 6 hours or
   longer, let water run until it feels cold
   (1 to 5 minutes.)\*
- Use only cold tap water for cooking, drinking, or baby formula (if used)
   If water needs to be heated, use cold water and heat on stove or in microwave.
- Care for your plumbing
   Lead solder should not be used for plumbing work. Periodically remove faucet strainers and run water for 3-5 minutes.\*

 Filter your water- Consider using a water filter certified to remove lead.

#### **WARNING!**

Some water crocks have lead. Do not give a child water from a water crock unless you know the crock does not have lead.



(\*Water saving tip: Collect your running water and use it to water plants not intended for eating.)

For information on testing your water for lead, visit The Environmental Protection Agency at <a href="https://www.epa.gov/lead/protect-your-family-exposures-lead">www.epa.gov/lead/protect-your-family-exposures-lead</a> or call (800) 426-4791.

You can also visit The California Department of Public Health's website at <a href="https://www.cdph.ca.gov">https://www.cdph.ca.gov</a>.

